

Friends of STEM Meeting  
2.09.2014

Spring Gala:

- Two locations were considered as venue options for the Spring Gala. Both locations were expensive, and one location was not in a very safe area. St. Ignatious, was the best option as far as cost and venue. St. Ignatius offered only two dates, April 17 and the other date was during Spring Break.
- Jackie M. asked if the size of St. Ignatius considered when the venue was chosen, considering the feedback from the previous year. Dawn stated that the feedback was taken into consideration, and the goal is the make the physical atmosphere of the event more intimate. The date and venue of the Gala was secured and presented at January's LSC meeting.
- There were several ideas for Improvement for the Gala:
  - Create more intimate space
  - Packages for fundraising: Jen, Dawn Bublitz., Rebecca Horrigs., Myriam Del Angel and Lupe Valdivia will personally be asking for donations and packaging them together. The goal is to come up with 30 packages as auction items. Any donations will be accepted no matter how small or big they are.
  - Paige suggested that we could potentially have a raffle or door prizes with smaller donations that are more difficult to auction off.
  - Setting up a Giving Tree to raise funds for STEM's basketball team uniforms.
  - Classroom Projects: Teachers have expressed that due to the lack of time, it is difficult to make projects. Last year teachers were given more time for projects. Parent assistance would be critical in the classroom projects. We first need to ask for Ms. McManus approval , if approved we will approach teachers to find out the level of interest in participating in classroom project. Jackie will ask Ms.McManus, and offer half of the money that is raised to the teachers.
  - Raising Positive Momentum-Last year's gala we had 50% participation. More advertisement is needed , and we need something engaging to capture parents interest.
  - Ask Ms. McManus to advertise the Gala in her newsletter, and allow us to post signs at the school.
  - Yara will be passing Save the Dates at the Kinder and First grade event on February 15,2015.
  - Rosa Fryer suggested that when selling tickets we can have random drawing and give away free tickets.
  - Sliding fee scale- Last year a sliding fee scale was not
  - FOS will extend personal invitations to teachers and offer the event for free to STEM teachers, administration and staff.
  - Promotion for people who haven't attended.
  - Translate invitation to Spanish and Mandarin. Lupe will translate in Spanish and Rosa will ask a mom to translate into Mandarin.

#### Communications:

- Catherine S. stated that any event that needs to be advertised, communications will be more than happy to do it. Communication protocols were e-mailed to the executive board at the beginning of the year.

#### Review New Major Decision Feedback Solicitation Process:

- Communicate all major decisions to general FOS community soliciting feedback.
- Any decision that involves spending over \$1,000 we will FOS will open it to FOS communications so that everyone is aware and can provide feedback on how money will be spent.
- Paige O. stated how she appreciated that decisions were made at the general FOS meetings, so that the parents could give feedback before a decision was made. Ted C. stated that the BOD meetings will now be open to committee chairs. The intent for making decisions at the BOD meetings is to keep things moving along, all decisions are made with the best intentions for the community. Based on last year's feedback, parents complained that general FOS meetings took too long due to the conversations that were necessary to make a decision.
- Katie H. suggested that FOS have a post mortem after 2014-2015 school year.
- Minutes from general board meetings will be sent to communications and posted on website. According to open communications act BOD meetings do not need to be posted.

Jackie gave the Treasury Report (posted on FOS website)

#### Donation Targets:

- The items came from Ms. McManus-3D printer, Science & Engineering for upper grades.
- Ms. Londay and Ms. Falco are working with corporate donors for projects.
- Teacher gift cards-this is a huge need for teachers. Last year \$150 dollars were given to teachers who were considered contractual. All teachers submitted receipts for everything they bought.

Next General FOS meeting will be on 3.16.2015

Meeting Adjourned at 6:50