



FOS Meeting Minutes

Date/Time/Location: September 16, 2013/5:42 P.M./Pompei Restaurant

Members (BOD) Present:

Daryl Harper, Zach Abel, Jackie Marolda, Kitty Hooper, Sadika Langston
Maria Amoruso, Katie Haviland, Deidra Harper, Michelle Dravillas
Lori Hernandez, Catherine Sollman

Guests: Maria McManus, School Principal and Kathy Catrambone, Executive Director of the University Village Association

Reading/Approval of Previous Minutes: N/A

Agenda Item #1: Officer's Report (Financials)

Discussion: The checking account balance at the end of the period was \$27,340.01. Expected September expenses include \$10.64 spent for water at the ice cream social. Future expenses include up to \$2,400 reimbursement for volleyball equipment. This expense was approved at the June 17, 2013 meeting, and FOS is awaiting the final quotes from the school. Available cash on hand is therefore \$24,929.37.

Action: Final fiscal year 2012-2013 documents are being prepared and will be submitted to the officers for final approval before filing with appropriate government agencies.

Agenda Item #2: Fundraiser Events & Time Frame Finalization

Discussion: The School's Harvest Festival will be supported by the FOS Social Committee for planning and event coordination. The event will take place November 18th at St. Ignatius High School. Ms. McManus/the school will coordinate getting volunteers for the event. This event is a potluck dinner, with every STEM family donating items. The event will run from 4pm to 6:30pm. There is no fundraising planned by FOS for this event. The FOS Annual Appeal will kick off at the end of October 2013 and run through the end of December 2013. Donations will always be accepted after that date.

The FOS Fundraising Committee will manage the FOS Annual Appeal. The FOS Spring Fling is tentatively planned for May 3, 2014. The FOS Social Committee is awaiting confirmation from St. Ignatius High School. It is anticipated that the date can be locked-in by the FOS November meeting.

The Walk-A-Thon is tentatively scheduled for June 2, 2014 to be held at St. Ignatius High School. The Health & Wellness Committee will work with St. Ignatius to confirm the date.

Action: Social Committee will meet on September 25, 2013 with St. Ignatius administration to confirm dates for fundraiser events

Agenda Item #3: Principal request for funds

Discussion: Volleyball equipment: The school has received several quotes for the volleyball equipment. The total cost for the volleyball equipment (poles, nets, pads and cases) is \$3,339.65. The school will get custom pads with STEM Magnet and FOS logo engraved.

Chicago Children's Choir: The full expense for the school totaled \$7,000.00 to cover a once-a-week choir session with Mr. Bruno from the Chicago Children's Choir for all 3rd and 5th graders during the 2013-2014 school year. The school has already paid this entire amount. Ms. McManus is requesting \$3,500.00 from FOS which will be used to offset the cost of the Chicago Children's Choir, and will be placed back into the 'supply line' of the school's overall budget, where the funding for the choir was taken from.

Youth Guidance – Recess/Lunch Duty: The full expense for the school totals \$10,000.00 to cover a 7 person staff to cover all lunch and recess periods for the 2013-2014 school year. The school has paid a first installment of \$5,000.00. Ms. McManus is requesting \$5,000.00 from FOS, to be paid in January 2013, for the second installment. Ms. McManus anticipates needing funding to support this cost on an annual basis.

Further discussion was held with Ms. McManus regarding her thoughts on FOS saving funds for future needs, including teacher buy-backs. Ms. McManus is in support of FOS saving a portion of the funds raised for future needs. The cost for a copy machine, which is estimated to cost \$5,300 and an additional \$180/month, was considered a lower priority by Ms. McManus than the other items mentioned.

Action(s): Ms. McManus agreed to investigate with the Chicago Children's Choir the cost of adding additional grades to the program, both for the current school year and for future school years.

Agenda Item #4: Future Expenses

Discussion: Catherine Sollman, FOS Chair of the Communications Committee brought to the attention of the board an upcoming expense for on-going funding for the FOS website. The Communication Committee will gather the quote and submit.

Action: If necessary to pay the bill on time, the board may be requested to vote on the motion via email.

Agenda Item #5: Open Discussions

Discussion: Kathy Catrambone, Executive Director of the University Village Association, addressed the meeting attendees about a liquor store that is trying to open on the 1400 block of Taylor Street. The Chicago liquor commission requires it to be 100 feet from the school; it is estimated to be 105 feet from the school. Ms. Catrambone believes the neighborhood is well served with many establishments serving and selling retail liquor, and that there is no need for an additional retail store at this time. She is requesting FOS send a letter opposing the liquor store opening before the business goes to the liquor commission for a hearing on Friday, September 20th. A poll of the attendees showed unanimous support for FOS to send a letter opposing the liquor store opening on Taylor Street.

Lou Marolda introduced himself as the volunteer head of the school's new morning drop-off procedure. He asked for more volunteers to help keep the kids safe during drop-off and to ensure safe flow of traffic.

Action: FOS sent letter opposing the liquor store

Agenda Item #6: Motions

Discussion & Action:

MOTION: A motion was made by Lou Marolda and seconded by Maria Amoruso.
MOTION: FOS will reimburse up to \$200.00 the purchase of 5 golf umbrellas, 5 rain ponchos and 3 safety vests to use by the school's volunteers during drop-off procedures. In favor – 9. Opposed – 0. Motion Passes.

MOTION: A motion was made by Daryl Harper and seconded by Sadika Langston.
MOTION: FOS will pay \$5,000 in January 2014 to Youth Guidance for the school's second installment for Recess and Lunchroom staff. In favor – 9. Opposed – 0. Motion Passes.

MOTION: A motion was made by Zach Abel and seconded by Jackie Marolda.
MOTION: FOS will give each of STEM Magnet Academy's 24 teachers a \$100 to be used toward supplies for their classroom. The total amount to be issued is \$2,400. In favor -5. Opposed 4. Motion Passes.

MOTION: A motion was made by Sadika Langston and seconded by Daryl Harper.
MOTION: FOS will pay the full amount for volleyball equipment per the final quote submitted by the school. Note: \$2,400.00 was already motioned and approved in June 2013. This motion is for the balance - \$969.45. In favor – 9. Opposed – 0. Additional discussion was briefly had regarding the request for money for the Chicago Children’s Choir. No motion was made.

Future Agenda Items: Youth Guidance Afterschool Program Coordinator as guest, Discuss Funds for Future School needs

Next Meeting: 10-21-13 Pompei Trestaurant@5:30 P.M.

Minutes Prepared By: Zach Abel and Jackie Marolda