

Friends of STEM Meeting Minutes
4/21/2014, Pompei Restaurant
Recorded by Zach Abel

Meeting called to order at 5:44 pm by Daryl Harper

Treasury update- Jackie Marolda

Current non-committed funds on hand, \$14,511.72
We received a \$500 gift to be used for the Walk-a-thon

Going forward, when submitting money to the treasurer, please use the cash dispersal form to help us easily track and record all donations in the books.

Meeting with Principle Update- Zach Abel

On 4/9/14, the executive board met with Principal McManus

We were able to get the ok to distribute the new student orientation form for FoS allowing us to gather contact information from new incoming students. The forms have been given to Ms. McManus and will be given out at new student orientation.

FoS has been asked to help continue funding for:

- Lunch and Recess for next school year
- Literacy funding for library items and text-book replenishment for next year
- Copy Machine lease for next year
- Still consider funding request for Choir and perhaps a 3-D printer

FoS requested Ms. McManus' support to include the FoS elections which will be held on 5/30 as well as to promote the Spring Gala on 5/16

FoS and the school will work on setting up dates for next years calendar including:

- Back to school event
- Harvest Fest tentatively set for Monday, 11/10/14

FoS members would like to know when the Volley Ball purchased by FoS will be set up and on display.

Regarding the upcoming election, Jackie Marolda nominated Yara Haddad for Vice President of FoS.

Gloria Norris will determine the details for the upcoming election, including where and when the voting will take place. Last nominations need to be submitted tentatively by 5/9/14

Social Update on Spring Gala- Deidra Harper

Invites are ready to be sent out, we need to secure online payment options and how to handle credit cards.

Prices are \$40 in advance, \$50 at the door. Jackie, Catherine and Deidra will work on setting up the payment options.

The Gala received a \$750 donation either to be used to for the bottom line or to purchase additional items to be raffled, discussion was left up to the fundraising committee to determine what is best.

No-Uniform Friday has been canceled due to literacy week, kids will not be wearing uniforms

Walk-a-thon Update, Health and Wellness- Sadika Langston

- Artwork has been submitted by Ms. Loday for the t-shirts.
- Left over water bottles from last year will be offered for sale to current kinder families at \$5 each.
- In the process of setting up Sign-up Genius to get parent volunteers for the event.
- Donations in value of \$200 or more will qualify for sponsorship on the back of the t-shirts.

Bylaws Update- Maria Amoruso

If anyone has comments for the by-laws adjustments, please let Maria know May 1 as the sub-group will be meeting twice in May to discuss proposed updates.

A pro-bono attorney through the help of Dawn Bublitz has offered to look over our by-laws.

Fundraising Updates- Lori Hernandez

Every FoS board member has been asked to get at least one of 2 donations for the upcoming Spring Gala. Please reach out reach out to collect these donations and turn them in to either Lori or Jackie as they are preparing gift packages shortly.

The FoS Calendar sub-committee has settled on 250 calendars, 8 ½" x 11" for \$950
It will be a 13 month calendar starting in September 2014.
We need to get dates to add
Cost for ad space, \$150 per add and \$50 per coupon.

Other

Teacher Appreciation Day is Wednesday, May 7 in the Teachers Lounge.
Need help from 7:45 to 8:15 setting up

Motion by Jackie Marolda

Motion: Effective immediately, Friends of STEM will establish a long-term financial planning account with these guidelines:

- Twenty percent of gross proceeds from all fundraisers will automatically be placed into the long-term fund. This twenty-percent will be paid FIRST before any other disbursements.
- The long-term funds must be held in an interest-bearing account with a maturity term of no longer than 1 year. The specific account will be selected by and managed by the Treasurer, with approval by the Executive Board
- Withdrawals will be considered only after the long-term fund has a minimum of \$25,000.
- Withdrawals from this fund will be used only to fund projects requiring \$10,000 or more of expenditures.
- Voting for approval for use of the fund to follow the Friends of STEM by-laws.

In favor-10

Against- 0

Abstain- 2

Motion Passes

Next Meeting, May 19th

Meeting adjourned 6:56 pm