

FRIENDS OF STEM

# MINUTES 10.10.18

**10 October 2018 / 5:30 PM / Hawkeyes**

## BOARD

Board Members: President – **Lupe Chavez**; Vice President – Pauline Williams; Treasurer – Lycrecia Parks; Secretary– **Jenny McQueen**; Marketing–**Jessica Engelking**

Board Officers: Susana Grzetich, Raha Rassam, Rebecca Horrighs, Naressa Jones, Nicole Ducar

School Representatives: vacant positions

## MEETING MINUTES

5:47

## CALL TO ORDER AND WELCOME

## MINUTES

Review of minutes from FOS general meeting 9.14.18

Review of minutes from Principal's meeting 10.3.18

- Dr. McManus reported the school is in need of 4 Chrome Books, Smart Boards, and college pennants to be hung on the 4<sup>th</sup> floor of STEM.

## BOARD UPDATES

- Beautification committee will now be part of FOS. Volunteers are needed to pull plants for the winter. The beautification committee would like to present a poker tournament as a fundraiser. A gamblers license will cost \$400. A vote will be needed to approve at future meeting.
- STEMbellishment updates to the 3<sup>rd</sup> floor bathroom are in the planning process

## COMMITTEE UPDATES AND ASSIGNMENT

### *Fundraising Committee*

- Movie night, Pauline reached out to staff at STEM we have coverage until February. The first movie night is set for October 26<sup>th</sup> at 5:00 pm. Use of movies and projector is \$944 for 2 years, and \$491 for 1 year. Vote below. We discussed implementing STEM swag to be sold at concessions at Movie Night.
- Parents Night out, March 29<sup>th</sup>, 2019, Save The Date, Taylor Street Tap is proposed venue

Events planned for October/November

- Read-a-Thon-Monday October 15<sup>th</sup>- October 25<sup>th</sup>, 2018 (Online)
- Family Movie Night-October 26<sup>th</sup>, 2018 tentatively scheduled
- Family Movie Night-November 30<sup>th</sup>, 2018, 5:30-8:00 STEM Gymnasium

*Motions:*

-Naressa Williams motioned to approve a 1 year contract for the Movie Night rental, second motion by Nicole Ducar.

*MOTION PASSED:* 3 in favor; 0 oppose; 0 abstain

### *Communication/Marketing Committee*

- Jessica Engelking provided an update on Facebook/Instagram/Remind, proposed a contest to increase visibility on Instagram, with prize, consent forms to be signed for use of family/student photos on site.
- Instagram page looks great, updates by Steve Wang.

### *Event Planning Committee*

- International Harvest Fest, November 5, 2018 at STEM, Nicole Ducar presented a scratch off world map, and Chicago neighborhood map for families to identify/represent their backgrounds and neighborhood they reside in, to be displayed at the event. A ribbon cutting will occur during the event to celebrate FOS purchasing 2 SMART boards for the school using funds raised.

#### Events planned for October/November

-Dads night at Hawkeyes, Thursday October 11<sup>th</sup>, 2018 7-10PM

-MOM's night out-TBD

-FOS' Annual Truck-or-Treat- Wednesday October 31<sup>st</sup>, 2018 4:00-6:00pm, COSTCO South Loop

### **NEW BUSINESS**

- Establish committees with identified leaders
  - Membership
  - Sponsorship
  - Marketing
  - Events
- FOS Holiday Shoppe, Monday December 10-Friday December 14<sup>th</sup>, 2018, STEM Media room. Nicole Ducar presented craft items she will be making for the shoppe. Product will need to be ordered.

### **ANNOUNCEMENTS**

- Boots and Tutus (school sponsored event at STEM) is on Friday, October 12<sup>th</sup>, 2018 from 5:30-7:30 pm. Volunteers are needed for the event.
- Next FOS meeting is Wednesday, November 14<sup>th</sup>, 2018 at Hawkeyes

### **ADJOURNMENT**

7:18