

FRIENDS OF STEM

MINUTES 11.14.18

14 November 2018 / 5:30 PM / Hawkeyes

BOARD *highlighted-present

Board Members: President – **Lupe Chavez**; Vice President – **Pauline Williams**; Treasurer – **Lycrecia Parks**; Secretary– **Jenny McQueen**; Marketing-**Jessica Engelking**

Board Officers: Susana Grzetich, Raha Rassam, Rebecca Horrichs, **Naressa Jones**, Nicole Ducar

School Representatives: Mrs. K. Lynch (1st grade), one vacant

Student Representatives: McKenzie Suggs (8th Grade)

MEETING MINUTES

5:41

CALL TO ORDER AND WELCOME

MINUTES

Review of minutes from FOS general meeting 10.10.18

Review of minutes from Principal's meeting 11.13.18

- Dr. McManus is in need of Chrome Books, Dell + MAC desktop computers (computer lab), iPad (art room), and SMART Boards (4 needed immediately). **FOS to order 2 Chrome Books immediately** following approval during last meeting. Amber Kujath (K-parent) reached out to a few Universities to obtain pennants for the 4th floor installment. They have been sent to Ms. Gulley. Others should bring donations to school and direct them to Ms. Gulley.

BOARD UPDATES

President's Report

- Procedure for communications has been updated. Dr. McManus would prefer any questions or proposals related to FOS be presented to the FOS president, who will relay the information to Dr. McManus. Each event should also include a report that contains expenses/profit within 10 days of the event.
- Dad's Night Out was a success!
- Harvest Festival was a success! Lupe will check with Dr. McManus to see where the city, and world maps will be displayed in the school.

- FOS committee leads were discussed.

-Events Committee-Pauline Williams

Jessica Engelking-Holiday Shoppe

Lupe Chavez-Parents Night Out

Pauline Williams-Family Movie Night

-Marketing Committee-Jessica Engelking (Jenny McQueen will assist)

-Community Events Committee-Nicole Ducar

-Audit Committee-Lycrecia Parks

-Membership Committee-Amber Kujath

- Parents Night Out is set for March 29th, 2019. Lagunitas, Taylor Street Tap and 10 Door are being looked at as potential location for event. Lagunitas will offer their space for free on a Tuesday.

Vice Presidents Report

- Read -a- Thon has currently made \$3,260 (\$2,608 (STEM), \$520 (FOS), 730 minutes total, last date to enter is 11/27.

- FOS Annual Trunk-or Treat 2018 was a success, \$121 was made in profit for the sand toys.

- Ladies Crafting Night-was a fun night! Nicole Ducar graciously hosted the evening, many crafting items were made for the Holiday Shoppe. Another event to be setup to help finish some of the items, proposed dates are for 11/30, or 12/1, or 12/8, 11/30 was decided upon.

Treasurer's Report

- Lycrecia and Lupe are now on the FOS account. Jessica spent \$1,500 for the Holiday Shoppe. Pauline provided a receipt for the STEM teacher shirts that were gifted last year for teacher appreciation week.

COMMITTEE UPDATES

Beautification Committee

- No updates

Marketing + Communications Committee (Jessica and Jenny)

- No updates

Events Committee (Pauline)

- Fundraising Events planned for November/December

-FAMILY MOVIE NIGHT-Friday November 30th, 2018, 5:30-8:00 pm, STEM Gymnasium. We discussed the concession menu, movie title, and need for Sign Up Genius for volunteers. We plan to promote the event with Flyers, Facebook, Instagram, Remind, and email.

-FOS HOLIDAY SHOPPE- 2018-Monday December 10 – Friday December 14th, 2018, 7:30am-3:30 pm, STEM Media Room. Jessica Engelking will take the lead on the Shoppe, items for shop have been ordered, and craft items are being made. Parents will be allowed to shop later in the week. There will also be pre shop day to preview the merchandise.

-FOS HOLIDAY CRUISE- Saturday December 15th, 2018, 3:00-5:00 pm, Anita De Il @Dusable Harbor (200 N. Break water Access). Tickets are 18\$ for a limited time only, \$5 will be donated to FOS for every ticket purchased. Children 6mo and older are required to purchase a ticket.

● *Community Events –November/December (Nicole)*

-LADIES CRAFTING NIGHT-Saturday December 1, 2018, (Event Brite to be sent out for sign up)

-HOLIDAY SHOP PRICING PARTY, date and time to be determined.

NEW BUISNESS

● FOS Holiday Card Art. FOS will send home sheet of paper (over Thanksgiving Break)for kids to doodle, draw, color a winter scene to be used for Holiday cards this year.

● Holiday Concert –Stage decorations are needed for the school. FOS to financially support STEM to help with holiday decorations needed.

● The Splash and Ski weekend is scheduled for Jan 31-Feb 2, 2018, skiing at Cascade Mountain, and lodging at Kalahari Resort in the Wisconsin Dells. Rebecca and Steve Horrichs have further details regarding the event.

Motions:

-Pauline Williams motioned to approve financially supporting (\$300) STEM for holiday decorations needed for the Holiday Concert, second motion by Lycrecia Parks.

MOTION PASSED: 5 in favor; 0 oppose; 0 abstain

ANNOUNCEMENTS

• Next FOS meeting is Wednesday, December 5th, 2018 at Hawkeyes Restaurant & Bar, 5:30pm

ADJOURNMENT

7:08

