

FRIENDS OF STEM

MINUTES 12.05.18

05 December 2018 / 5:30 PM / Hawkeye's Restaurant & Bar

BOARD

Board Members: President – **Lupe Chavez**; Vice President – **Pauline Williams**; Treasurer – Lycrecia Parks;
Secretary– **Jennifer McQueen**

Board Officers: Susana Grzetich, Raha Rassam, Rebecca Horrighs, **Naressa Jones**

School Representatives: Mrs. K Lynch (1st grade), one vacant position

Student Representatives: McKenzie Suggs

*bold present at meeting

MEETING MINUTES

5:50

CALL TO ORDER AND WELCOME

MINUTES

Review of minutes from FOS general meeting 11.14.18

- School + Principal Needs/Wants
 - SMART BOARDS---Needs 4 immediately.
 - FOS to buy once quote received.
 - University/College Pennant/Flag Installment.
 - Still accepting flags.
 - Dell + MAC Desktop computers - Computer Lab
 - STEM is in high need of new computers.

- President and Vice President meeting is set for Tuesday, 12/11/18 with Dr. McManus.

BOARD UPDATES

- Presidents Report
 - Parents Night Out is set for March 29th, 2019. FOS is in the process of choosing a venue.

- Vice President's Report
 - Family Movie Night, Friday November 30th, 2018 was a success. 33 tickets were sold, \$164.00 dollars. Concessions made \$193.00 dollars. FOS voted to reimburse Pauline for the projector purchased.

- Ladies Crafting Night, Saturday December 1st, 2018

-Items were finished for the Holiday Shoppe, and were priced.

- Treasurer's Report

- Budget was not discussed, will discuss at next meeting when treasurer present.

Motions:

- Jessica Engelking motioned to reimburse Pauline Williams for the projector, and voted to keep the projector in FOS possession with condition that it can be checked out by the school as needed. Projector must be in working condition when returned. Second motion by Jenny McQueen.

ALL MOTIONS PASSED: 4 in favor; 0 oppose; 0 abstain

COMMITTEE UPDATES

Beautification Committee

- STEM Flower Power (Outdoor-Flower/Garden)
 - No needs identified at this time.
 - FOS to establish a budget.

Marketing + Communications Committee

- FOS Website/Instagram/Facebook/Remind
 - No updates.
- Consent Forms
 - FOS to discuss needs with Dr. McManus
- Printing Costs
 - Toner, paper, banners are costly. FOS to include costs in future event budget.
 - A banner for the Holiday Shoppe and Movie night was recommended.

Events Committee

- Fundraising Events planned for December
 - FOS Holiday Shoppe 2018
 - Monday December 10- Friday December 14th, 2018
 - Time: 8-3:30 pm
 - Location: STEM Media Room
 - FOS Family Movie Night
 - Friday December 14th, 2018
 - Time: 5:30-8:00 pm
 - Location: STEM Gymnasium
 - FOS Holiday Cruise-33 tickets have been sold so far.
 - Saturday December 15th, 2018
 - Time: 3:00- 5:00 pm
 - Location: Anita Dee II @DU Sable Harbor
200 N. Breakwater Access (60601)
- Community Events planned for December
 - Holiday Shoppe Pricing Party. Location and date TBD.

NEW BUSINESS

- FOS Holiday Card Art. 67 cards were collected.
- Holiday Concert. FOS helped to purchase stage decorations.

ANNOUNCEMENTS, ADDITIONAL ITEMS, QUESTIONS/ANSWER Period

Events hosted by STEM MAgnēt Academy ---DATE MOVED

Winter Wonderland Dance (Grades 3-5, \$10/ticket, semi formal)

Wednesday December 19th, 2018

Location: STEM Gymnasium

Time: 3:00-5:00pm

Reimbursements -Fill out Expense Reimbursement Form from the FOS website

Action Items/Deliverables for Next Meeting

None

ADJOURNMENT

6:47pm

Next Friends of STEM General Meeting

-Hawkeye's Restaurant & Bar, Wednesday January 16th, 2018 from 5:30-6:30 pm