

FRIENDS OF STEM

MINUTES 04.10.19

10 April 2019 / 5:30 PM / Hawkeye's Restaurant & Bar

BOARD

Board Members: President – **Lupe Chavez**; Vice President – **Pauline Williams**; Treasurer – Lycrecia Parks;
Secretary– **Jennifer McQueen**

Board Officers: **Susana Grzelich**, **Raha Rassam**, Rebecca Horrighs, Naressa Jones, **Nicole Ducar**

School Representatives: Mrs. K Lynch (1st grade), one vacant position

Student Representatives: McKenzie Suggs

*bold present at meeting

MEETING MINUTES

5:50

CALL TO ORDER AND WELCOME

MINUTES

- Review of minutes from FOS general meeting 3.13.19
 - Minutes were approved.
- Review of minutes from Principal's meeting: 12.11.18
 - Dr. McManus would like to have a 10 year gala in 2021, and would like help from FOS.
 - Dr. McManus would like the entire school to be painted.
 - Beautification committee has \$195.00, can be used for planters.
 - Final invoice for smart boards, \$4,308.12
 - 23 SMART BOARDS are needed, 6 purchased by school, 6 purchased by FOS by the end of the year

Motions:

- Pauline Williams motioned to approve minutes, second motion by Nicole Ducar.
- ALL MOTIONS PASSED:** 6 in favor; 0 oppose; 0 abstain

BOARD UPDATES

- President's Report
 - \$7,363.00 in Dr. McManus' budget from FOS
- Vice President's Report
 - LSC Meeting - Monday May 13th, 2019 (morning)
- Treasurer's Report
 - Budget Report-

- The February 22, 2019 Family Movie Night made \$216.00.
- Parents Night Out (PNO) made \$10,025, \$2,540 in expenses (venue, music, art supplies)=\$7,484.91 total profit (80% goes to school \$5,987.93).
- FOS Financial Audit Meeting-board will need to meet on May 7th, or 8th to go over financial status of FOS, and get tax information in order. We discussed hiring an accountant to look at finances (\$200 per hour).

COMMITTEE UPDATES

Beautification Committee

- FOS Earth Day clean up is planned for 4/24/19 at 7:30am and 2:30 pm
- STEMbellishment project is in progress, focusing on 3rd floor painting of bathroom, and canvases.

Marketing + Communications Committee

- FOS website, Instagram, and Facebook will be updated regarding Earth Day events, and Cinco De Mayo

Events Committee

- Fundraising Events and Recap + Results for March
 - Password: Parents Night Out
 - Friday March 29th, 2019
 - Time: 7:00-10:00 pm
 - Location: Park Tavern
 - We made \$10,025, \$2,540 in expenses +\$7,484.91 total profit, 80% goes to school

- Fundraising Events for March/April
- Mixed Bags Designs - Catalog Sale
 - Monday April 22nd, 2019-Friday May 3rd, 2019

- Cinco de Mayo-Comedy Jam
 - Sunday May 5th, 2019
 - Time: 7:30 pm
 - Location: Joe's Bar on Weed St - 940 W. Weed St.

- Classroom Wars
 - Monday May 20th- Friday May 24th, 2019
 - FOS to go in an talk to classes about event
 - Platforms- My Event, CharityWeb, Rally Up.com
 - Elevator pitch per teachers

- Community Events planned for March/April
 - FOS Earth Day Clean Up
 - Wednesday April 24th, 2019
 - Drop off (7:30-8:00 am), Pick Up (2:30pm-3:30 pm)
 - Location: STEM Magnet Academy (Playground)

NEW BUSINESS

Teachers Appreciation Week-Monday May 6- Friday May 10th
-lunch catered one day, snacks for teachers
FOS P.O. Box to be setup

ANNOUNCEMENTS, ADDITIONAL ITEMS, QUESTIONS/ANSWER Period

- Pay receipts to Paulin 40.58 (t-shirts for pNO), and \$1,455.00 for holiday Shoppe supplies, and movie night banner to Jessica.

Motions:

-Lupe Chavez motioned to approve minutes, second motion by Nicole Ducar.
ALL MOTIONS PASSED: 6 in favor; 0 oppose; 0 abstain

Action Items/Deliverables for Next Meeting

Advertise SMART BOARDS bought
Quote on new hand dryer for school bathrooms

ADJOURNMENT

7:53pm

Next Friends of STEM General Meeting

-Hawkeye's Restaurant & Bar, Wednesday May 8th, 2019 from 5:30-6:30 pm