

## FRIENDS OF STEM

# MINUTES 10.09.19

**09 October 2019 / 5:30 PM / Hawkeye's Restaurant & Bar**

## BOARD

Board Members: President – **Pauline Williams**; Vice President – **Jessica Engelking**; Treasurer – **Nicole Ducar**; Secretary – **Jennifer McQueen**

Board Officers: Susana Grzetic, Raha Rassam, Rebecca Horrigts, **Naressa Jones**, Lycrecia Parks School

Representatives: two vacant positions

Student Representatives: vacant position

\*bold present at meeting

## MEETING MINUTES

5:31

## CALL TO ORDER AND WELCOME

## MINUTES

- Minutes reviewed from FOS general meeting 9.11.19
- Minutes reviewed from Principal's meeting: 10.03.19
  - New calendar was discussed. FOS newsletter to go home in student folders approved, Tears/Cheers was discussed-recommendation to have during the first week of school, instead of first day of school. School want/need list discussed, including SMART TV's, STEM Art Show, FOS storage needs.

## BOARD UPDATES

### **-President's Report**

8th Grade class needs assistance with class trip. Family Movie Night was discussed. We will continue Movie Night, however plan to be more conscientious of cost, will have hot dogs, chips, and pretzels in November event. Pizza was cost prohibitive. We discussed having a thank you banner at an event where STEM parents are present, or handing out treats as drop off in the morning as a thank you to parents for coming together supporting FOS events and raising money for the school. We will order a Sandwich Board to be used for all FOS event to promote events. It will be present during drop off.

### **-Vice President's Report**

Jessica reported she is in the process of finishing up Teacher 101-a way for parents, students to learn more about teachers, staff.

### **-Treasurer Report**

Financial Update

-Nicole Ducar finished fiscal year report for June 1 2018-July 30 2019

FOS Checking- \$19,383

FOS Savings-\$8,270

Year to date expenditure-Ice Cream Social-\$157.00 spent

## **COMMITTEE UPDATES**

### *Beautification Committee*

-STEM Flower Power (Outdoor Flower/Garden)

-Nicole Ducar began winterizing

-STEMbellishment (Indoor -Visual Improvements to BUilding)

### *Marketing + Communications Committee*

-FOS website, Instagram, and Facebook

### *Events Committee*

●Fundraising Events and Recap for September/October/November

#### **-Mom's Crafting Night**

Friday October 18th, 2019

6:00pm -10:00pm

McQueen Residence

-please rsvp online

#### **-Trunk-orTreat**

Thursday October 31st, 2019

4:00-6:00 pm

COSTCO- South Loop )Northeast Parking Lot)

#### **-Mom's Crafting Night**

Friday November 8th, 2019

6:00pm-10:00 pm

Williams Residence

-please RSVP online

Fundraising Events for September/October

-Read a Thon

Monday October 21st, 2019

## **NEW BUSINESS**

-2019/2020 FOS Goal-SmartTV

-STEM/FOS Swag + Mascot-Top Notch will do spirit wear, one off.

-Organization and Storage Solutions-

**ANNOUNCEMENTS, ADDITIONAL ITEMS, QUESTIONS/ANSWER Period**

-Reimbursements \_Fill out Expense Reimbursement Form from the FOS websiteALL

**Action Items/Deliverables for Next Meeting**

1-**Initiate** meeting for Family Movie Night needs

2-**Order** thank you banner, treat at drop off the thank parents for contribution to FOS

3-**Identify** facility for March Madness event

4-**Make** items for FOS Holiday Shoppe

4-**Send** out monthly FOS newsletter

6-**Setup** Mascot Fundraiser meeting

7-**Design** STEM SWAG

8-**Initiate** READ-A THON program

**ADJOURNMENT**

6:54pm

Next Friends of STEM General Meeting

-Hawkeye's Restaurant & Bar, Wednesday November 13, 2019 from 5:30-6:30 pm