



F O S Meeting Minutes

Date: 2021 04 08

FOS Board

President

Nicole Ducar

Vice President

Rodell Knight

Secretary

Jenny McQueen

Treasurer

Amber Kujath

Board Officers

Patty Guzman

Seyon Flowers

School Representative

Student Representative

Marketing/Communications

Jessica Engleking

*bold indicates member present, and minutes

1. Call to Order 6:09pm

2. **Minutes from last meeting** ○ Read + Approve (minutes not completed, not reviewed) ○

3. **Treasurer's Report-Nicole reported buying rulers from Amazon this month. No other expenses.**

4. **President's Report** ○ Monthly updates ○ Outstanding Agenda Items

- Are SmartTVs installed? **They have been assembled but not installed.**
- IFly tickets -NA
- Mascot for fall return? NA
- Carnival for fall return? **We briefly discussed possibility of carnival in fall.**

○ New Business

- Review the traffic study and discuss next steps for asking to close the street during recess/lunch hours. **Nicole reported on traffic report completed by FOS members over two-week time period, through observation of traffic patterns. Nicole reported sending email communication with Dr. McManus about options for FOS to support outdoor recess.**
- The 2021 My Voice My School Parent Survey is available on-line April 1st-April 30, 2021. Promote through FOS Facebook pages + Instagram? [2021 Parent Survey \(alchemer.com\)](#). **We discussed posting the survey on FOS social media sites (Facebook and Instagram) as well as reaching out to Dr. McManus re: options for having survey completed.**
- Discuss pre-packaged ice cream social-type event for end of school year? **Not addressed**

- Promotional water bottles printed with FOS. **FOS will hold off on promo items until the fall.**
- Earth day is April 22.
 - Outdoor clean up-**FOS to support on the 20th and 22nd**
 - Add plants to existing gardens-**none at this time**
 - Planting event for kids with seed embedded paper, planters + soil. Nicole showed items that FOS could purchase for Earth Day 2021-items included mini pots with seed paper. Nicole is asking for volunteers on Tuesday April 20th, and Thursday April 22nd to help handout pots and seed paper to hand out.
 - Teacher's Appreciation Week is May 3-7
 - 1. **Succulent gifts in handmade crates**
 - 2. **Crates will be made at Nicole's on Sun April 18 at 2pm**
 - Light snacks + drinks
 - Jessica + Nicole will get succulents from wholesaler
 - Jessica will print out flags to put in plants ○ "2020 Succ'ed but you are AWESOME" □ Box lunches for Tuesday + Friday?
 - **Box lunch deliveries for teachers who are teleworking?**
 - **Breakfast snacks on Monday + Thursday for at school?**

5. **Committee Reports** ○ **STEM Strong Newsletter** (monthly – publish 5th one April 14?) □ Any feedback on the newsletter?
- *Regular Features*
 - "Getting to Know"
 - Additional FOS board members for February (Jessica + Pauline?).
 - Ask specific teachers to fill in questionnaire for March. Nicole is looking for a few families to be included
 - New feature "Virtual Hallway". Nicole discussed adding a "virtual" hallway to the newsletter this month.

6. **Marketing + Communications + Newsletter –Not addressed**

- Update from Jessica on website updating. Not addressed
- Any suggestions for changes to the website? Not addressed

7. **Teacher's Report-Not addressed**

8. **Student's Report-Not addressed**

9. **Announcements -NA**

9. **Adjournment 7:18**

